

IN THE MUNICIPAL COURT FOR THE CITY OF  
WEST LINN, STATE OF OREGON

Matter of Imposing Restrictions	)	PRESIDING JUDGE ORDER NO. 2020-04
on West Linn Municipal Court	)	ORDER IMPOSING
Operations in response To the Spread	)	RESTRICTION ON MUNICIPAL
of COVID-19 Corona Virus	)	WEST LINN COURT OPERATIONS

**I HEREBY ORDER that the following restrictions on the operation of the West Linn Municipal Court will take effect at the beginning of business on June 1, 2020, and remain in effect until otherwise ordered in response to the COVID-19 Corona Virus Pandemic and the related orders of the Presiding Judge of the Clackamas County Circuit Court, the Presiding Judge of the Oregon Supreme Court and the Orders of the Governor of Oregon, Kate Brown:**

**1. Requirements for All In-Person Court Operations:**

- a. All persons will observe social distancing standards and remain six feet apart.
- b. No more than 10 persons will be allowed in the courtroom at one time, including staff and attorneys.
- c. No persons will be allowed in the courtroom who are not a party to or a named victim or the parent/guardian of a minor in a docketed case.
- d. The court will maintain vigilant about cleaning in accordance with Clackamas County standards and the City of West Linn standards.
- e. All persons conducting business at the office of the Municipal Court and while present in the courtroom, other than attorneys, the court clerks and the Judge, will wash hands with provided hand-sanitizer upon entering the city hall building.
- f. No person diagnosed having experienced a fever of greater than 100 degrees or other symptoms of illness, including but not limited to coughing, vomiting, shortness of breath and/or fatigue, within the last 14 calendar days shall enter the city hall building or the courtroom.
- g. No person having been exposed to another person suspected of having COVID-19 or exposed to a person with a fever of greater than 100 degrees or other symptoms of illness, including but not limited to coughing, vomiting, shortness of breath and/or fatigue, within the last 14 calendar days shall enter the city hall building or the courtroom.

**2. Expectations for Lawyers (Trials and hearings) and Unrepresented Parties:**

A. Trial attorneys are expected to appear in person;

B. Attorneys for all other hearings may appear remotely via telephone at the attorney's discretion with no later than 24-hour notice before the scheduled hearing provided to the Court;

C. Attorneys may appear in person or remotely without the client appearing with a waiver of appearance signed by the client and delivered to the Court no later than 24 hours before the scheduled hearing, as follows:

a. Resets of cases- a signed notice must be presented to the Court with the new hearing date no later than 24 hours before the scheduled hearing;

b. Entry of Plea/diversion entries- all appropriate documents signed by the client and the attorney must be presented to the court no later than 24 hours before the scheduled hearing;

D. Out of custody, unrepresented defendants may appear remotely via telephone with notice to the Court no later than 24 hours before the scheduled hearing;

E. Parties may stipulate in writing or orally on the record in open court to witnesses appearing remotely.

**3. This order takes effect on June 1, 2020.**

Dated this 29<sup>th</sup> day of May, 2020.



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Rhett Bernstein  
West Linn Municipal Court Judge